



क र् च बी नि
ESIC
कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

Online Payment of Monthly Contribution (SBI Net Banking)

Last Revised Date :18/04/2012

Introduction

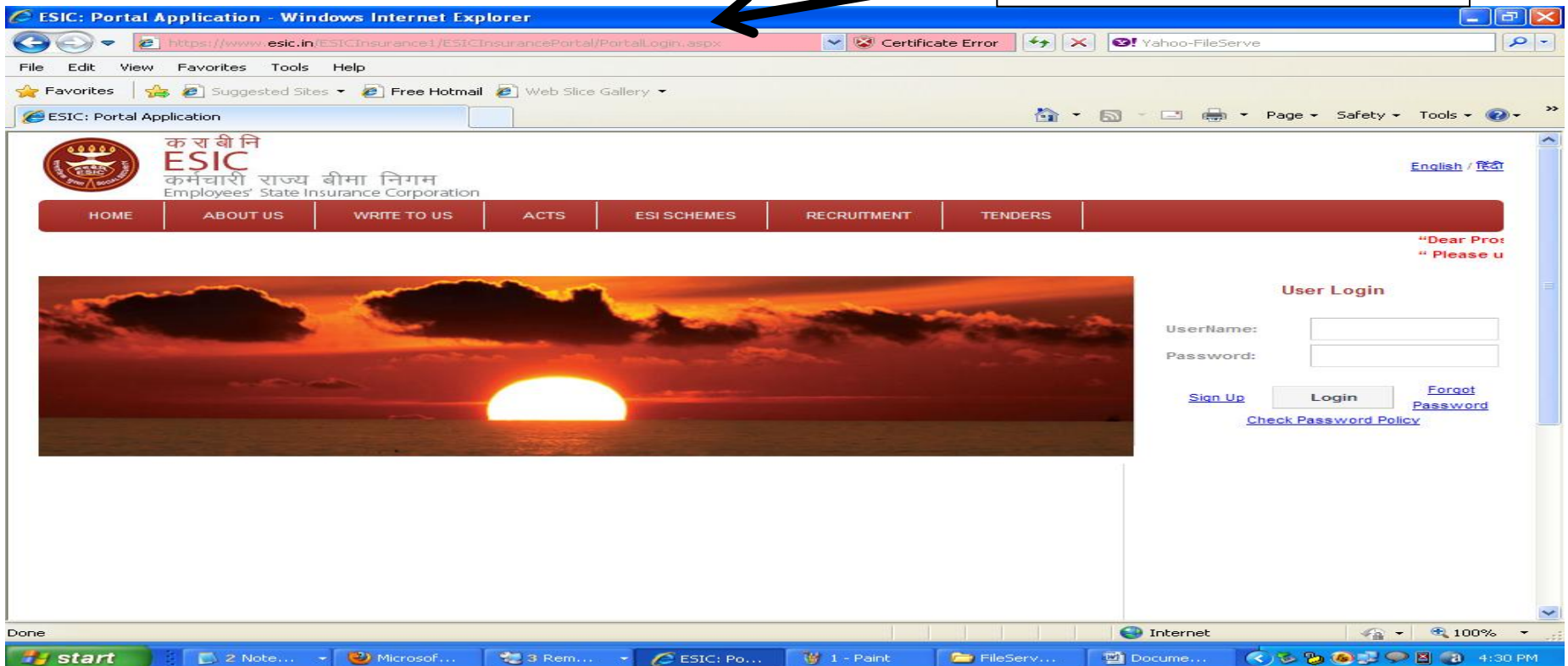
1. This user manual is in continuation of Monthly Contribution Help Document.
2. Users are advised to read this Manual only after they have gone through Monthly Contribution Help file in detail.
3. Currently Online Payment is enabled only for SBI account holders with Net Banking facilities.
4. Users are requested to keep following things ready while doing Online Payment
 - SBI Netbanking User-Id and Password.
 - ESIC User-ID and Password

ESIC Website

1. Users are advised to use following browsers for online transactions
 1. Mozilla Firefox 3.8 and above.
 2. IE 7.0 and above.
2. Please type www.esic.in in the “address bar”. The page will automatically convert to <https://www.esic.in/ESICInsurance1/ESICInsurancePortal/PortalLogin.aspx> as given in Figure 1 below
3. Login with ESIC User-id and Password.

Secured Website Check

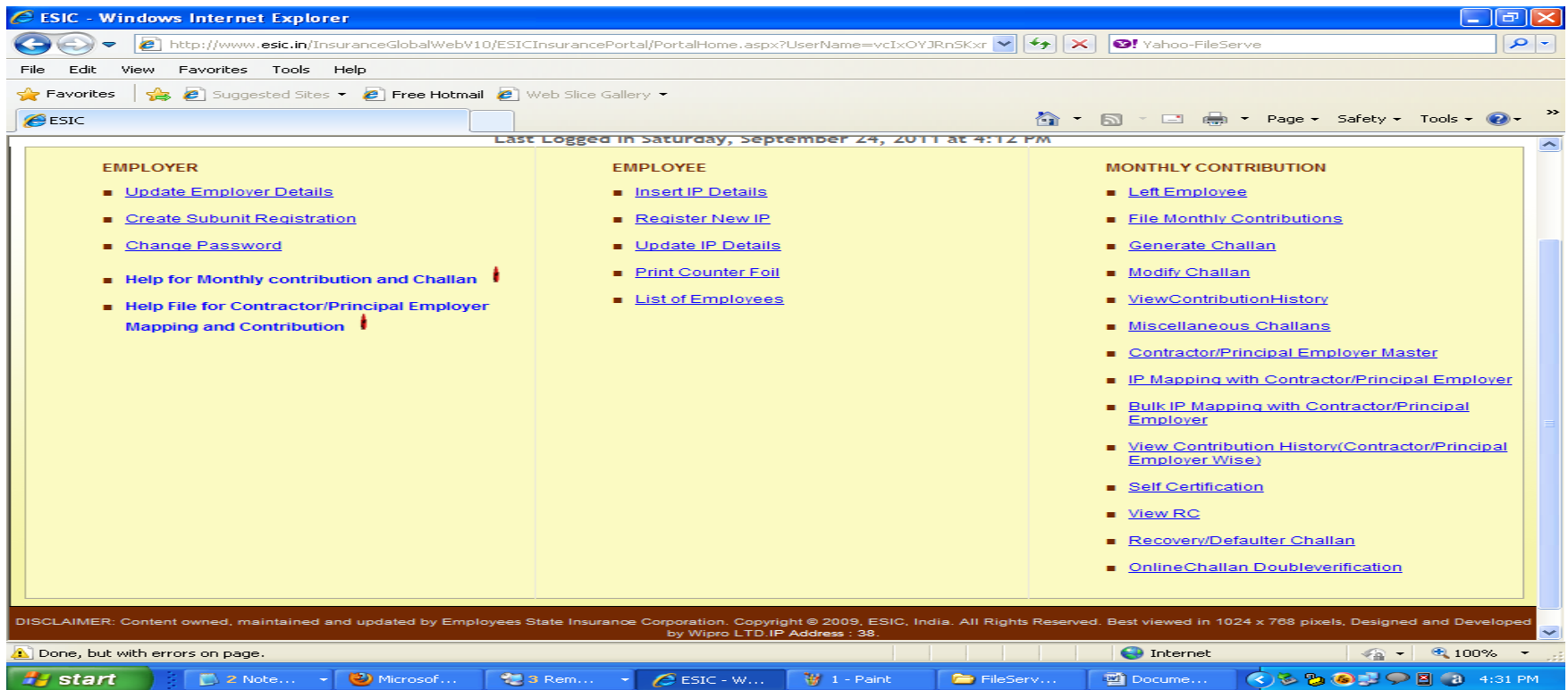
Figure-1



Successful Login

The application displays the hyperlinks under each of the modules as shown in Following figure. On clicking each link it redirects to specific section.

Figure-2



Filing of Monthly Contribution (No Change in this Process)

1. User has filed the monthly contribution using ‘Online Monthly Contribution Screens’. (Figure 3)
2. On Submission User will get “Preview” page. (Figure 4).
3. User is required to click on “Submit” to submit the Monthly Contribution details to ESIC. (Figure 4)

Figure-3

Employer > Monthly Contribution

Monthly Contribution Details * Required Fields

Employer's Name:	dummy employer update one	Contribution Period:	Jul-2011
Employer's Code No.:	28000973540001101	Region Code:	RC - Rajendra Place

Sl.No.	Insurance Number	Insured Person	No. of Days for Which Wages Paid / Payable*	Total Monthly Wages*	IP Contribution	Reason For Zero Working Days*	Last Working Day
1	1000230000	Kadavul	30	10000	175	Select	
2	1000230001	Raju	30	10000	175	Select	
3	1000230002	Laxmi	30	10000	175	Select	
4	1000230003	Kiran	30	10000	175	Select	
5	1000230004	Kirana	30	10000	175	Select	
6	1113808720	TEST VAFUN	30	10000	175	Select	
7	1113809331	BBB	30	10000	175	Select	
8	2000099622	nANDHINI emp	30	10000	175	Select	
9	2000099623	Lavanya	30	10000	175	Select	
10	2000099625	Lavanya S updated	30	10000	175	Select	

1 Next You Are In Page 1

NB: Please enter Ip details in all pages for filing(submitting) MC data

Save Preview Cancel

Figure-4

Employer > Monthly Contribution

Monthly Contribution Details * Required Fields

Employer's Name:	dummy employer update one	Contribution Period:	Jul-2011
Employer's Code No.:	28000973540001101	Region Code:	RC - Rajendra Place

Sl.No.	Insurance Number	Insured Person	Last Working Day
Total IP Contribution(Rs.)			2100
11	2000099626	Lava	Total Employer Contribution(Rs.) 5700
12	2612409538	KYA	Grand Total (Employee & Employer Contribution)(Rs.) 7800
Total Central Government Contribution(Rs.)			0
Total Wages(Rs.)			120000

NB: Please enter Ip details in

Submit Close

Online Payment – After filing of Monthly Contribution

4. On submission user can make Payments using “Online Payment via SBI Net-Banking” straightaway by clicking on “Pay Online”. (Figure 5)
(Create Challan will go for offline payment as it is happening currently)

Figure-5

Monthly Contribution Details				* Required Fields			
Employer's Name:		dummy_employer_update_one		Contribution Period:		Jul-2011	
Employer's Code No.:		260098		Payment History		ce	
Sl.No.	Insurance Number		Total IP Contribution(Rs.)	2100	Last Working Day		
11	2000099526	Lava	Total Employer Contribution(Rs.)	5700	<input type="text"/>		
12	2612409538	KYA	Grand Total (Employee & Employer Contribution)(Rs.)	7800	<input type="text"/>		
Total Central Government Contribution(Rs.)				0			
Total Wages(Rs.)				120000			
Payment Updated SuccessFull				Create Challan			
				Pay Online			
				Close			

Online Payment – After filing of Monthly Contribution (contd..)

5. Click on 'OK' to proceed with Online Payment (Figure 6)

Figure-6

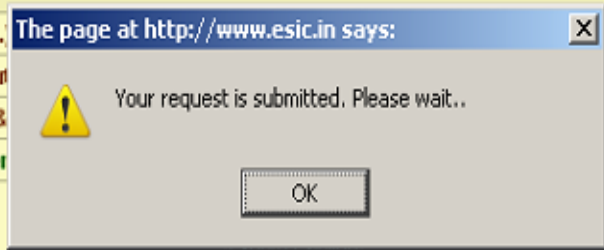
Monthly Contribution Details * Required Fields

Employer's Name:	dummy employer update one	Contribution Period:	Jul-2011
Employer's Code No.:	260098		

Sl.No.	Insurance Number	Location	Total IP Contribution(Rs.)	Total Employer Contribution	Grand Total (Employee & Employer)	Total Central Government Contribution	Total Wages(Rs.)	Last Working Day
11	2000099526	Lava	2100	5700	7800	0	120000	<input type="text"/>
12	2612409538	KYA						<input type="text"/>

Payment History

Payment Updated Successful



Online Payment – After filing of Monthly Contribution (contd..)

6. Note the challan Number for future reference (Figure 7)
7. Click on Continue
8. This will re-direct to SBI Netbanking landing page. (Figure 8).

Figure-7



Please note down the ChallanNumber : 02611113402296 for future reference

Please click on continue to proceed for the payment



Online Payment – After filing of Monthly Contribution (contd..)

9. Login with Net-banking user-id and password

Figure-8

STATE BANK OF INDIA (IN) https://www.onlinesbi.com/merchant/merchantprelogin.htm

भारतीय स्टेट बैंक
State Bank of India
With you - all the way

Login 26-Sep-2011 [05:09 PM IST]

User Name *

Password *

Enable Virtual Keyboard

Online Virtual Keyboard

+	_	^)	#	%	(\$	@	&	^	!	~
`	7	8	5	4	0	6	1	9	2	3	=	-
q	t	e	r	w	p	o	y	i	u	{	}	
d	g	f	a	s	k	l	h	j	[]	\	/
x	c	v	z	m	b	n	<	"	'	:	:	>
CAPS LOCK						CLEAR			?	.	.	

[Trouble logging in](#) | [FAQ](#) | [About Phishing](#)

[Click here](#) to abort this transaction and return to the Employee State Insurance Corporation site.

10. Select the internet banking account no and click on confirm button.
(Figure 9)

11. Click on final confirm button. (Figure 10)

Figure-9

Your previous site visit: 25-Sep-2011 21:46 IST

Employee State Insurance Corporation 26-Sep-2011 [17:17 I

You can debit any of your transaction accounts to pay Employee State Insurance Corporation.
Select an account and enter Employee State Insurance Corporation payment details

Account No. / Nick name	Account Type	Branch	Balance
<input checked="" type="checkbox"/> INTERNET BANKING	Savings Account	KONKAN BHAVAN	INR 712.61

Challan No 02611113402870
Party Reference Number 26009876540001101
Party Name dummy employer update one
Amount 10

[Click here](#) to abort this transaction and return to the Employee State Insurance Corporation site

Figure-10

Employee State Insurance Corporation 26-Sep-2011 [17:19 IST

Please find below the last three transactions made by you for Employee State Insurance Corporation.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IG69001375	00000030444052610	KONKAN BHAVAN	26-Sep-2011	2,000.00	Failure
IG69001084	00000030444052610	KONKAN BHAVAN	26-Sep-2011	1.00	Success
IG68965261	00000030444052610	KONKAN BHAVAN	26-Sep-2011	1.00	Success

Verify and confirm Employee State Insurance Corporation transaction details

Debit Account Details


Account No.	Description	Branch
00000030444052610	Savings Account	KONKAN BHAVAN


Challan No 02611113402870
Party Reference Number 26009876540001101
Party Name dummy employer update one
Amount 10

[Click here](#) to abort this transaction and return to the Employee State Insurance Corporation site

12. After clicking on Confirm button, success page will display. (Figure 11)

Figure-11

Employee State Insurance Corporation 26-Sep-2011 [05:32 IST]  [Hi](#)

 **Account Details**

Reference No.	IG69005306
Debit Account No.	00000030444052610
Challan No	02611113403387
Amount	INR 1.00
Status	Completed Successfully
Debit Branch	KONKAN BHAVAN
Date - Time	26-Sep-2011 17:32 IST

[Click here](#) to return to the Employee State Insurance Corporation site. Else, you will be automatically redirected to the Employee State Insurance Corporation site in 10 seconds.

Online Payment – Successful Payment Confirmation

13. The page will re-direct to ESIC portal back(Figure 12) with **SUCCESS** details automatically after few seconds or on clicking 'Click here' in Figure 11.

14. User may print the page if necessary.

Figure-12

Monthly Contribution > Online Challan Form

Transaction Details		^ Required Fields
Transaction status:	Completed successfully	
Employer's Code No:	26000376543001101	
Challan Number :	02811113403387	
Challan Date	26-09-2011	
Amount Paid:	1	
Bank Name:	State Bank Lt India	
Transaction Number:	1609005300	

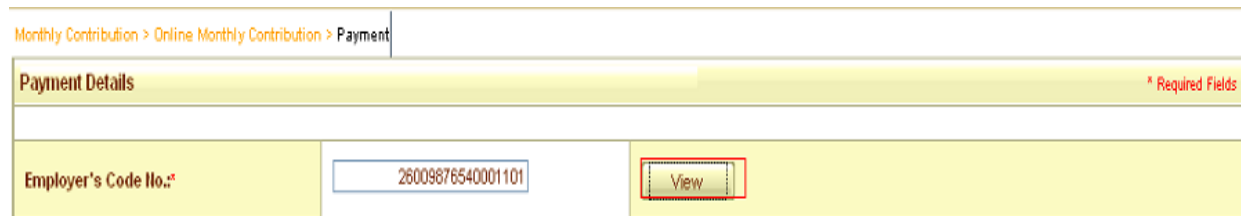
Online Challan Generation through Generate Challan link.

1. Click on Generate Challan Link (Figure 14)
2. Redirects to Figure 15. Click on View.

Figure-14



Figure-15



- Select the record against which employer wishes to make payment. Enter the amount users wishes to pay.
(Note: If Employer chooses the “Offline” mode it will generate challan as per existing procedure. Refer Monthly Contribution Help File)

Figure-16

Monthly Contribution > Online Monthly Contribution > Payment

Payment Details * Required Fields

Employer's Code No.

Employer's Name Region Code

Select	MC Period	Payment Due	Payment Due Date	Adjusted Amount	Amount Paid
<input type="checkbox"/>	Apr2007	50.00	2/19/2007	0	0
<input type="checkbox"/>	May2007	50.00	2/19/2007	0	0
<input type="checkbox"/>	Jun2007	50.00	2/19/2007	0	0
<input type="checkbox"/>	Jul2007	50.00	2/19/2007	0	0

Total Contributions Due: Amount to be Paid Against Contributions:

Total Amount Due:

Total Amount to be Paid:

Payment Mode: Offline Online

4. Select online option and click on submit button.
5. A message will appear. User should click 'OK' on the message,
6. Do the steps from slide 8 to 12.

Figure-17

Monthly Contribution > Online Monthly Contribution > Payment

Payment Details * Required Fields					
Employer's Code No.:		<input type="text" value="26009876540001101"/>	<input type="button" value="View"/>		
Employer's Name:		dummy employer update one	Region Code:	SR0-Ludhiana	
Select	MC Period	Payment Due	Payment Due Date	AdjustedAmount	Amount Paid
<input checked="" type="checkbox"/>	Jan2011	13650.00			3.00
<input type="checkbox"/>	Apr2007	53.00			0
<input type="checkbox"/>	Mar2007	53.00			0
<input type="checkbox"/>	Feb2007	53.00			0
					1 2
Total Contribution Due:		13647	Amount to be Paid Against Contribution:		13647
Total Amount Due:			13647		
Total Amount to be Paid:			<input type="text" value="13647"/>		
Payment Mode:			<input type="radio"/> Offline <input checked="" type="radio"/> Online		
			<input type="button" value="Please Wait..."/> <input type="button" value="Cancel"/>		

The page at <http://www.esic.in> says:

Your request is submitted. Please wait..

Cross check or Re-Print of Successful Transaction

1. Click on Online Challan Double verification link (Figure 18)

Figure-18



Cross check or Re-Print of Successful Transaction (Contd..)

3. Challan Double verification page will display
4. Enter the Challan No in Challan Number Text box and click on submit

Figure-19

Monthly Contribution > Online Challan Status

ChallanDoubleVerification		* Required Fields
Employer's Code No.:	<input type="text" value="26009876540001101"/>	
ChallanNumber	<input type="text" value="02611111458419"/>	
<input type="button" value="Submit"/>		<input type="button" value="Cancel"/>

Re-Print of Successful Transaction (Contd..)

5. Re-print the success page (Figure 20)

Figure-20

Transaction Details		* Required Fields
Transaction status:	Transaction Completed Successfully	
Employer's Code No:	28009878540001101	
Challan Number :	02811111459419	
Challan Date	9/28/2011 7:03:57 PM	
Amount Paid:	1.00	
Bank Name:	StateBankofIndia	
Transaction Number:	IG69019760	

Failed Online Transactions Scenarios

1. Online Challan was created, but payment was aborted due to connectivity issues.
2. Transaction was aborted due to shortage of funds.
3. Transaction was aborted as User forgot the net-banking user-id/password.
4. Transaction was aborted due to failure in ESIC site to redirect to SBI page.
5. Transaction was aborted due to problem in SBI site.
6. Transaction was aborted due to link failure.
7. Any other cases where transaction was unsuccessful.

How to reprocess a failed Transaction (Contd..)

To complete the failed transaction (wants to pay through online payment) the Employer is required to click on link “Online Challan Double Verification”. **Figure -21**

Figure-21



1. Enter the Challan No in Challan Number Text box and click on submit button to continue the failed transaction.(Figure 22)

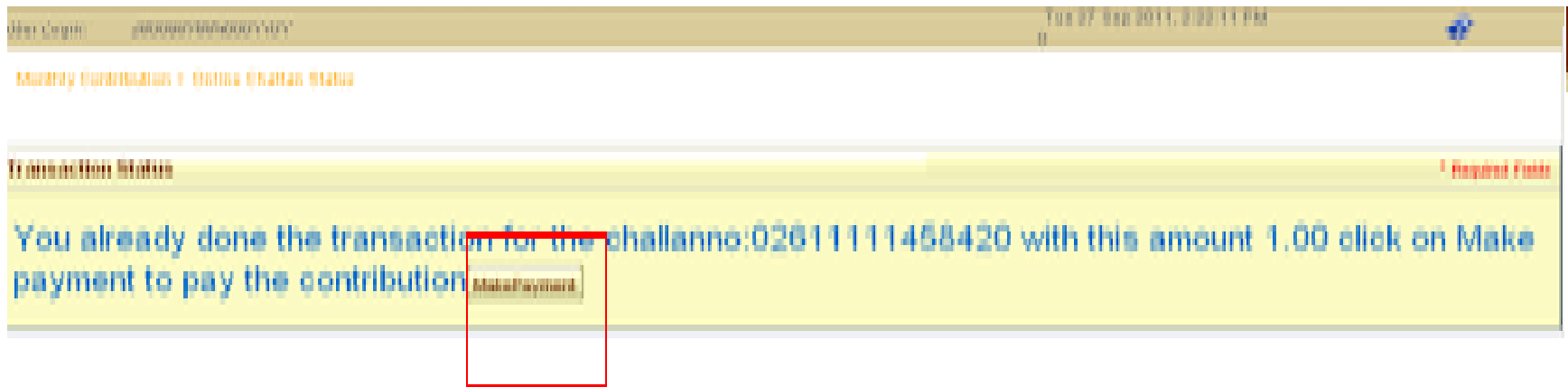
Figure-22

Monthly Contribution > Online Challan Status

ChallanDoubleVerification		* Required Fields
Employer's Code No:	<input type="text" value="2009070540001101"/>	
ChallanNumber	<input type="text" value="02011111450420"/>	
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>		

2. The page will display the challan number and challan amount where the user is required to click on “Make Payment” to connect to SBI Net Banking.(Figure 23)
3. Once user clicks ‘Make Payment’ on the message, it will Re-direct to SBI Net-banking portal as mentioned in Figure 7(slide 8). The process will be same till Figure 12 (slide 12).

Figure-23



Online Payment - Limitations

1. If Contribution due for a particular month is Rs 1000 and employer has created an Offline System Generated Challan for payment towards Rs 1000 then Employer cannot make Online Payment towards the same even if the earlier challan is not deposited or unrealised.
2. If Contribution due for a particular month is Rs 1000 and employer has created an Offline System Generated Challan for payment towards Rs 700 which is not realised, then Employer can make Online Payment towards only the remaining amount i.e. Rs 300.
3. Employer has initiated an Online Payment for Rs 200 against total dues of Rs 1000. If transaction fails, then employer cannot modify the challan amount during Online Double Verification. Employer has to first complete this transaction and then can do another transaction to make balance payment of Rs 800.