



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

## Manufacturer License & Permit Application For Out-of-State Applicants

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

### Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form

- Completed Manufacturer License & Permit Application for Out-of-State Applicants (Form LCC-151, attached)
- Inspection, License, and Permit Fees
- [Point of Contact Information](#) (Form LCC-306, attached)
- Copy of Federal Basic Permit
- Surety Bond executed by an insurance company in the amount of \$1,000.00 (Form LC-MW-816) - **Only required for Outstate Seller of Wine, Outstate Seller of Mixed Spirit Drink, or Outstate Seller of Beer applicants.**
- Purchase agreement - **For the transfer of ownership of a license**

*If applicant is a corporation also include (pursuant to R 436.1109):*

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of Articles of Incorporation from the state of issuance.  
Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan. A Certificate of Authority to Do Business in Michigan is not required if corporation is not transacting business in Michigan as defined under MCL 450.2012.
- Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

*If applicant is a limited liability company also include (pursuant to R 436.1110):*

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of Articles of Organization from the state of issuance.
- Copy of the operating agreement or bylaws of the applicant company
- Current Certificate of Authority to Do Business in Michigan. A Certificate of Authority to Do Business in Michigan is not required if limited liability company is not transacting business in Michigan as defined under MCL 450.5008.
- Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

*If applicant is a limited partnership also include (pursuant to R 436.1111):*

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of the partnership agreement of the applicant limited partnership
- Each general partner of a partnership shall sign the application, bond, and other papers filed in connection with securing a new license or transferring an existing license. This requirement may be waived by the Commission upon showing of good cause, which must be submitted in writing.





## Manufacturer License & Permit Application For Out-of-State Applicants

For information on manufacturer licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Applicant name:		
Doing Business As (DBA) Name:		
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:
Federal Employer Identification Number (FEIN):		
Mailing Address (if different than above):		
City:	State:	Zip Code:

Is this an application for a new license or the transfer of ownership of an existing license?     New License     License Transfer

### Part 2 - License Transfer Information (If Applicable)

Current licensee(s):		
Address:		
City:	State:	Zip Code:

### Part 3 - Licenses, Permits, and Permissions

Applicants for Manufacturer licenses or permits must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

### Part 4 - Inspection, License, and Permit Fees - Make checks payable to **State of Michigan**

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit or a request to transfer ownership of a license. No inspection fee is charged for a Limited Alcohol Buyer or Seller of Alcohol license.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees: <small>(MLCC Fee Code 4036)</small>	License Fees: <small>(MLCC Fee Code 4038)</small>	<b>TOTAL FEES:</b>
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### Part 5 - Disclosure of Interest in a Michigan License

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC?	<input type="radio"/> Yes <input type="radio"/> No
If <b>Yes</b> , please explain:	

## Part 6 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

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Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-284-8557

**Schedule A - Licenses and Permits**

<b>License Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Outstate Seller of Wine</b>	\$300.00
Check all that apply:	
<input type="checkbox"/> Will import foreign product and ship to Michigan Wholesalers	
<input type="checkbox"/> Will produce and bottle own product	
<input type="checkbox"/> Will ship and sell bulk product to Michigan Manufacturers for blending and rectifying purposes or for non-beverage purposes	
<input type="checkbox"/> Will sell bottled products to clergy for sacramental purposes	
<input type="checkbox"/> Will bottle product produced by another person	
<input type="checkbox"/> Will own the product manufactured by another person	
<input type="checkbox"/> Have been designated as the sole and exclusive sales agent in the U.S. by the manufacturer of the product (not imported product)	
<input type="checkbox"/> Will purchase product from an U.S. manufacturer, not to exceed 150,000 liters per manufacturer per calendar year	
<input type="checkbox"/> Source or origin of shipments to Michigan: _____	

<b>License Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Outstate Seller of Mixed Spirit Drink</b>	\$300.00
Check all that apply:	
<input type="checkbox"/> Will import foreign product and ship to Michigan Wholesalers	
<input type="checkbox"/> Will produce and bottle own product	
<input type="checkbox"/> Will ship and sell bulk product to Michigan Manufacturers for blending and rectifying purposes or for non-beverage purposes	
<input type="checkbox"/> Will sell bottled products to clergy for sacramental purposes	
<input type="checkbox"/> Will bottle product produced by another person	
<input type="checkbox"/> Will own the product manufactured by another person	
<input type="checkbox"/> Have been designated as the sole and exclusive sales agent in the U.S. by the manufacturer of the product (not imported product)	
<input type="checkbox"/> Will purchase product from an U.S. manufacturer, not to exceed 150,000 liters per manufacturer per calendar year	
<input type="checkbox"/> Source or origin of shipments to Michigan: _____	

<b>License Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Outstate Seller of Beer</b>	\$1,000.00
Check all that apply:	
<input type="checkbox"/> Located in the U.S. (including Michigan) and will import and sell foreign beer to Michigan wholesalers	
<input type="checkbox"/> Located outside Michigan, but inside the U.S., and will manufacture and package own beer for sale to Michigan wholesalers	
<input type="checkbox"/> Have been designated as the sole and exclusive sale agent in Michigan by the manufacturer of the beer, not to exceed 5,000 barrels per manufacturer per calendar year	
<input type="checkbox"/> Source or origin of shipments to Michigan: _____	

<b>License Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Limited Alcohol Buyer</b>	10.00
Do you want to purchase from:	
<input type="checkbox"/> State <input type="checkbox"/> Seller of Alcohol Licensee	
Use of alcohol: _____	
For resale? <input type="radio"/> Yes <input type="radio"/> No	

<b>License Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Seller of Alcohol</b>	10.00
<i>May sell alcohol to a licensed distiller, wine maker, or rectifier for fortifying and rectifying purposes or a licensed industrial manufacturer for nonbeverage purposes.</i>	
Source or origin of shipments: _____	

<b>Permit Type:</b>	<b>Base Fee:</b>
<input type="checkbox"/> <b>Beer and Wine Tasting Permit</b>	No Charge
<i>Outstate Seller of Wine or Outstate Seller of Beer licensees only</i>	

Inspection, License & Permit Fee Calculation	
Number of Licenses: _____	x \$70.00 Inspection Fee
Total Inspection Fee(s): _____	
Total License Fee(s): _____	
<b>TOTAL FEES DUE:</b> _____	
Make checks payable to <b>State of Michigan</b>	

(MLCC Fee Code 4036)

(MLCC Fee Code 4038)



LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (see note below).

## Credit Card Authorization Form

**\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\***

**\*\* DO NOT EMAIL OR MAIL THIS FORM \*\***

*Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.*

**\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Transaction Amount: \_\_\_\_\_

Card Number: \_\_\_\_\_

Check One:  
 MasterCard     Visa     Discover

Security Code/CVV Code: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature \_\_\_\_\_

**IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.**

**Credit Card Payment Itemization:**

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.