



**DEPARTMENT OF THE ARMY**  
**MISSISSIPPI ARMY NATIONAL GUARD**  
1<sup>st</sup> ARMOR TRAINING BATTALION  
BLDG 3500 C Avenue  
Camp Shelby, MS 39407-5500

JFH-MS-RTI-AR

01 MAY 2019

MEMORANDUM FOR 19K Armor Crewman Advanced Leader Course (ALC) Phase 1 Students.

SUBJECT: Student Information Letter

1. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

- Course Title and Number – 171-19K30-C45 (P) ARMOR CREWMAN  
ADV LDR CRS PH 1.
  - Host School – 1<sup>st</sup> ARMOR TRAINING BATTALION (RTI-MS)
  - School Code – 998
  - Report to Building 3500 Room 310 “C” Avenue next to the Contract Dining Facility
  - Reporting Uniform – Army Physical Fitness Uniform (APFU).
  - Emergency Phone Numbers: Nights CQ (601) 558-2924 / Daytime (601) 558- 2079 or (662) 523-6691
- Email – [michael.s.cromeans.mil@mail.mil](mailto:michael.s.cromeans.mil@mail.mil)

2. The following information is provided to assist you in making the transition from your present position to that of a student at the 1<sup>st</sup> Armor Training Battalion.

**Course Scope:** Armor Crewman ALC incorporates the new Army Learning Model (ALM) supporting outcomes-based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The incorporation of ALM methods allows the Armor Crewman’s training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training doctrine. The concept of visualizing training purpose and goals is applied and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ALM initiatives are incorporated in the course through the use of VBS2 / VBS3 scenarios, Blackboard, simulation / simulator strategies, and a Field Training Exercise (FTX).

**Course Outcomes:**

Produce an NCOES graduate that demonstrates...Understands skill level 4 Armor Crewman duties



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Sound character, intellect, creates a presence, is committed to the Army profession and is grounded in current doctrine

Leader presence as characterized by mental, physical and emotional readiness / resilience

Intellect through mastery of troop leading procedures, effective communication and the ability to solve complex problems through creative thinking

Tactical and technical competence (effectively employ a tank section utilizing all organic assets)

Understanding human nature and the ability to teach, coach and mentor subordinates to accomplish the mission

Understanding of how to train a section to win; leadership by example

Understanding of Army supply discipline and accountability, Army programs and administrative systems

19K ALC Culminating Event (TR 350-10):

AA/RC Armor Crewman ALC has redesigned the culminating event to include 107/89 hours of continuous operations for FY16 and out. The culminating event includes pre training utilizing the VBS2 / VBS3 gaming engine, a four day FTX and situation-based CCTT scenarios. This design increases rigor, incorporates blended learning methodologies within the current resource environment, and includes comprehensive leadership evaluations in a tactical environment.

**(c) Military Appearance:** Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier's expense. You should bring sufficient funds to pay for any alterations.

**(d) Prerequisites Course:** Active Army or Reserve Component enlisted Soldiers qualified in MOS 19K. First priority will be given to SSG and SGT(P). Second priority will be given to SGTs performing in positions for which the training/education is designed. SGT and SGT(P) must have completion of Structured Self Development 2 (SSD2) prior to attendance of proponent technical phase(s), per ALARACT 104/2014. Soldiers must be a graduate of the Warrior Leader Course (WLC). Enrolled in ATRRS, walk-ons accepted if the course is not filled to capacity. No temporary profiles unless the reason for the profile is a result of injuries sustained due to participation in Operation Enduring Freedom, Operation Iraqi Freedom, Operation New Dawn, and Operation Inherent Resolve (OEF / OIF / OND / OIR) and operations that fall under the Global War on Terror (GWOT), now Overseas Contingency Operations (OCO). Soldiers must arrive at the Advanced Leader



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Course (ALC) with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / OND / OIR / GWOT / OCO. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles. TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development.

- (e) Soldiers with temporary profiles that prevent them from completing any course requirements will be denied enrollment into the course.
- (f) All Soldiers must have a current Periodic Health Assessment (PHA) on file.
- (g) Individuals 40 years of age and older must be medically cleared before they can be enrolled in the ALC. Individuals must have in their possession a completed Pre-execution Checklist (dated July 2009) with the physical date from the SF 88 or DD Form 2808 annotated to include the Cardiovascular Screening. Soldiers arriving to school that do not meet this standard will be denied enrollment.

**APFT and Height/Weight:** All Soldiers must pass the APFT on day 2 of the course. Those who fail the first attempt will be afforded one re-test before the end of the course. All students must meet the height and weight or body fat standards IAW AR 600-9. Students will be measured for height and weight during in processing. Those students exceeding the height and weight standards will be taped to determine their body fat percentage. Students that exceed the body fat standards or fail the APFT will fall under Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education) Dated: 17 Sep 2012.

- a) **Physical Health:** Students reporting to school with a temporary profile that prevents full participation in the course are not eligible to attend. Any student on medication must bring a 15 day supply.
- b) **Equipment/Uniform Requirements:** See Enclosure 1. The Army Combat Uniform (ACU) is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel.
- c) **Contraband:** Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.
- d) **Transportation:** Students using commercial transportation must coordinate with this unit for transportation to Cp Shelby prior to their travel date. Coordination can be made by calling (601) 558-2408/2079 during duty hours Monday through Friday or (662) 523-6691



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- after duty hours and on weekends. Government transportation will be provided for students arriving by commercial transportation (air or bus) either at GULFPORT or HATTIESBURG-LAURAL AIRPORT or the Hattiesburg Bus Station by calling (601) 558-2408/2079 or (662) 523-6691 upon arrival. Students driving military vehicles should bring a government credit card. All students should ensure that round trip accommodations are scheduled before departing their duty station. Commercial lodging incurred during travel will be at the students own expense if lodging is more than 60 miles from Cp Shelby.
- e) **Orders, Requirements and Other Documents:** Your state is responsible for providing orders placing you on duty. Students are responsible for insuring that their orders are correct and that they bring 5 copies. If orders are incorrect, students need to inform their units immediately. Student must meet all requirements outlined in the DA Pam 611-21, dated 31 March 1999 for the 19K MOS (Page 268, Section 10-75, Subparagraph b – Physical demands rating and qualifications for initial award of MOS).
- (1) A physical demands rating of very heavy.
  - (2) PULHES rating of 111121.
  - (3) Correctable vision of 20/20 in one eye and 20/100 in the other eye.
  - (4) Normal color vision.
  - (5) Maximum height of 6 feet and 1 inch (73 inches).
  - (6) Minimum score of 87 in aptitude area of CO.
  - (7) Highest rank for the course is SFC /E7 or approved waiver for any higher ranks.
- Additional documentation: Current Pre-Execution Check List as found on the TASS website: ([www.tass.monroe.army.mil](http://www.tass.monroe.army.mil)), Certificate of completion from SSD2 or ALC CC DA Form 1059, valid state driver's license, any waivers you may require and any profiles you have. Also, make sure you have a valid Military ID Card.
- f) **Pay:** Your unit will initiate request for pay (including travel) upon completion of the course. You will not be paid here at the school.
- g) **Laundry Services/Post Exchange:** A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A Post Exchange is available for uniform and personal item purchases. Students should bring approximately \$100 to support unforeseen expenses.
- h) **Location:** Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: South and East Gates are open 24 hours a day North Gate is open 0600-1800.
- i) **Reporting In:** Report to Bldg.3500 room #310 prior to 1300 hours. In-Processing will begin at 1300 hours. POV travelers must make any necessary preparations to travel schedule to ensure arrival to In-Processing site NTL 1300 hours. Please have your Orders or 1610, Pre Ex, and SSD2 documents on hand. In the event of unforeseen/uncontrollable circumstances that may cause a delay, immediately contact 1<sup>st</sup> ATB staff at (601) 558-2079 (office) or (662) 523-6691 (cell). If you arrive at Cp Shelby



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on Friday before the start date, report to Building 3500 for information about lodging for the night. If after 1600 hours there will be directions on the door and instructions as to where you will stay and linen will be provided to you for the night.

**j) Address/POC Names and Phone Numbers:**

1<sup>st</sup> ARMOR TRAINING BATTALION  
ATTN: (Your Rank and Name)  
19K30 ALC  
BLDG. 3500 AVE C  
CAMP SHELBY, MS 39407-5500

Chief Instructor – (601) 558-2900 or DSN: 286-2900

Course Manager – (601) 558-2079 or DSN: 286-2079 / (662) 523-6691

**k) YOU MUST HAVE AN ACTIVE AKO ACCOUNT, WITH AN ACTIVE USER NAME, USER PASSWORD AND CAN ACESSESS YOUR ACCOUNT USING YOUR CAC CARD**

3. Students need to know the following information about their unit for inprocessing and out processing to insure that their paperwork is processed correctly:

UNIT NAME  
UNIT UIC  
UNIT ADDRESS  
UNIT PHONE NUMBER  
UNIT CITY  
UNIT ZIP CODE

4. Upon receipt of this letter, please contact one of the above mentioned names via e-mail or phone call.

5. For additional information about the course, you may visit:

<http://www.ngms.state.ms.us/Pages/Default.aspx>

Go to “Our units”, 154<sup>th</sup> Regiment (RTI), 1<sup>st</sup> Armor

6. What are your perceived requirements/expectations for this course? Send expectations to [michael.s.cromeans.mil@mail.mil](mailto:michael.s.cromeans.mil@mail.mil)

7. You must log-on and create an account on Google Classroom. Here is the link: [https://edu.google.com/intl/en/products/classroom/?modal\\_active=none](https://edu.google.com/intl/en/products/classroom/?modal_active=none)

8. Instructions to log-on to Google Classroom is attached. Once logged on, familiarize yourself with the course, training schedule, SOP and lessons.



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**19K30 ALC Required Clothing/Equipment List**

**A. Clothing**

- |   |     |       |
|---|-----|-------|
| (1) Boots, Suede                          | 2pr | _____ |
| (2) Belt, tan w/buckle                    | 1ea | _____ |
| (3) Socks, cushion sole                   | 6pr | _____ |
| (4) ACU/OCP w/patches & insignia          | 4pr | _____ |
| (5) ACU/OCP cap & Beret                   | 1ea | _____ |
| (6) Tan undershirt/underwear              | 6ea | _____ |
| (7) PFU w/running shoes (summer/winter)   | 1ea | _____ |
| (8) Field jacket (Seasonal)               | 1ea | _____ |
| (9) ASU (Complete)                        | 1ea | _____ |
| (10) Gloves, black (required all weather) | 1pr | _____ |
| (11) Civilian clothing (off duty)         | 1ea | _____ |

**B. Personal Care Items**

- |                                   |     |       |
|-----------------------------------|-----|-------|
| (1) Laundry bag (OD)              | 1ea | _____ |
| (2) Towel & washcloth             | 4ea | _____ |
| (3) Shower shoes                  | 1pr | _____ |
| (4) Personal hygiene kit          | 1ea | _____ |
| (5) Polishing equipment (shoes)   | 1ea | _____ |
| (6) Sewing kit (optional)         | 1ea | _____ |
| (7) Clothes hangers (wire)        | 9ea | _____ |
| (8) Pad lock (key or combination) | 2ea | _____ |

**C. Classroom Materials**

- |                                  |     |       |
|----------------------------------|-----|-------|
| (1) Pencils (No. 2)              | 2ea | _____ |
| (2) Pen, black ink               | 2ea | _____ |
| (3) Notepad                      | 1ea | _____ |
| (4) Highlighter (any color)      | 1ea | _____ |
| (5) Pocket calculator (optional) | 1ea | _____ |

**D. TA-50/Organization Equipment**

- |   |     |       |
|---|-----|-------|
| (1) Wet weather gear (suit and/or poncho) | 1ea | _____ |
| (2) Sleep System (sleeping bag)           | 1ea | _____ |
| (3) Lensatic Compass                      | 1ea | _____ |
| (4) Flashlight (red lens)                 | 1ea | _____ |
| (5) LBE w/canteens                        | 1ea | _____ |
| (6) ACH / Kevlar                          | 1ea | _____ |

If you are short any of these items, you need to contact you unit immediately.